
Coal City Unit District #1
Computers 1
Career and Technical Curriculum

CTE.C1:1 Students will demonstrate knowledge of basic computer skills.

- CTE.C1:1-1 Identify basic computer parts by pointing: screen, trackpad, desktop, letter keys, and spacebar.
- CTE.C1:1-2 Identify the cursor.
- CTE.C1:1-3 Manipulate the trackpad.
- CTE.C1:1-4 Utilize letter keys, space bar, shift key, delete key, enter key, up and down arrows using correct left/right hand positions on the keyboard.
- CTE.C1:1-5 Activate computer for use.
- CTE.C1:1-6 Login with username and password.
- CTE.C1:1-7 Log off.
- CTE.C1:1-8 Demonstrate how to open a program.
- CTE.C1:1-9 Navigate through the program without assistance.
- CTE.C1:1-10 Close a program.
- CTE.C1:1-11 Scroll up and down on a computer.
- CTE.C1:1-12 Keyboard using home row method while maintaining accuracy and speed.
- CTE.C1:1-13 Demonstrate correct posture when keyboarding.

CTE.C1:2 Students will demonstrate knowledge of internet basics and web safety.

- CTE.C1:2-1 Recognize technology devices as a means to communicate.
- CTE.C1:2-2 Explain that cyberspace is a means of communicating with real people.